

Based on the Article 42 of the Statute of the Faculty of Agriculture in Osijek, at the 3rd regular session held on 17 December 2015, under the agenda item No. 9, the Faculty Council unanimously adopted the

REGULATIONS ON THE SCIENCE FUND

Article 1.

These Regulations determine procedures and conditions for using of financial means available in the Science Fund of the Faculty of Agriculture in Osijek (further in the text: Fund).

Article 2.

The Fund is managed by the Dean of the Faculty, with the assistance of the Vice-Dean for science and Vice-Dean for international cooperation who prepare annual report on the activities within the Fund, which is further incorporated in the Dean's annual report.

Article 3.

The Fund is gaining financial means:

- From the budget for improvement of the Faculty activity, allocated to the Fund in the amount of 6.5% of all available means,
- From the budget for multi-annual institutional financing of scientific activity, allocated to the Fund in the amount of 6% of all available means,
- From donations and other sources of funding, if it is not contrary to the Act or the Faculty Statute.

Article 4.

Means of the Fund can be used for the following purposes:

- purchase of statistical software to be used by Faculty staff (SAS, STATISTICA, etc.),
- support for publication of scientific papers that are published in journals indexed in WOS database, if written by a young researcher as a first author. Priority is given to papers published in journals that are categorized as Q1 and Q2 quartile according to impact factor of the journal,
- payment of fees for membership in international associations,
- organization of incoming and outgoing invited lectures,
- travel costs arising from working meetings within projects development
- representation of the Faculty at international scientific conferences.

Article 5.

Young researchers are doctoral students and postdoctoral researchers younger than 35, who acquired the academic degree of the doctor of science over a period of five years, before submitting an application for grant.

Article 6.

Grant applications are submitted throughout a year.

Decision about the number of available grants is to be reached by the Dean, within consultations with vice-deans, and according to available financial means in the Fund.

Decision about the number of available grants for the current year and the grant amounts is reached after evaluating all applications, usually at the end of each year or according to upcoming activities.

Article 7.

The grant is awarded retroactively as reimbursement of one part of costs (travel costs, registration fee, costs of stay, etc.), or in advance for upcoming activities. The application for a grant shall be submitted no later than two months after the end of conference or activity.

Article 8.

Applications are sent by post or handed in to the registry of the Faculty of Agriculture in Osijek, with a note Science Fund.

The application comprises the following:

- personal data,
- data on personal scientific activity (e.g. list of publications, previous participation in conferences, etc.),
- description of the meeting or activity for which the grant is requested,
- conference title, date and place of realization,
- title and abstract of presentation and a proof on presentation held (e.g. proceedings),
- proof on travel (e.g. copy of used travel order, hotel invoice and similar),
- proof on requested payment for paper publication or membership fee,
- proof on realized invited lecture,
- requested grant.

Article 10.

An applicant that is awarded a grant, shall, within one year from the day of grant payment, and upon being invited by the Vice-Dean for science, give a 15- to 30-minute long presentation about his/her research work on the occasion of the Scientific Forum.

Article 11.

Changes and amendments to the Regulations shall be made in the same way in which these were adopted.

Article 12.

The Regulations come into force on the eight day since being published at the Faculty board.

DEAN

Prof. Dr. Vlado Guberac

The Regulations on the Science Fund was announced on the board of the Faculty of Agriculture in Osijek on _____ 2015, and came into force on _____ 2015.

SECRETARY

Renata Meleš, LL.M